



Rocky Mountain Metropolitan Airport

11755 Airport Way, Broomfield, CO 80021

Regular Office Hours

Monday-Friday, 0800-1600
Mountain Time (MT)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/ arrival of aircraft at Rocky Mountain Metropolitan Airport are available 24 hours per day, 7 days per week in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

Contact Information

(303) 271-4884 Rocky Mountain Metropolitan CBP Office
(303) 472-8392 Rocky Mountain Metropolitan
CBP Duty Officer Cell
KBJC_GAP@cbp.dhs.gov

Permission to Land Procedures

Rocky Mountain Metropolitan Airport is designated as a "user fee airport" [19 CFR 122.1(m); 19 CFR 122.15].

Pilots must secure permission to land by contacting CBP prior to departure from the foreign port or place.

Permission to land is granted with a tolerance of (+/-) 15 minutes. If your ETA deviates outside these parameters, previously granted permission(s) are invalid and you must contact the CBP port to re-secure permission to land.

Inspection Process

- Aircraft should park in or near the red box in front of the main passenger terminal.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be processed planeside
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- For other than U.S. Citizens, most Canadians, Legal Permanent Residents (LPR) and Visa Waiver (ESTA) travelers, the CBP Form I-94 Arrival/Departure Record is required and must be completed prior to arrival.

Special Procedures/Miscellaneous

- For flights arriving outside regular office hours, pilots must coordinate arrival time during regular business hours prior to arrival, unless exceptional circumstances exist that would prevent prior coordination (ex: medivac flights).
- This airport is a "User Fee" airport and fees are charged by the airport for CBP services.
- Diversions: Due to weather or airport closures, proceed to Denver International (KDEN/DEN) as an alternate unless arrangements with another CBP staffed airport have been made.
- Advise CBP Officer if transporting live animals, weapons, hunting trophies or commercial goods.
- If you are bringing a dog to the U.S., starting on August 1, 2024, there are new steps you need to take. Please visit the [CDC website](https://www.cdc.gov) for details.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov